



Haywood Community College

FT Fish & Wildlife Management Technology Instructor (9 Months)

SALARY	\$48,629.00 - \$54,900.00 Annually	LOCATION	NC, NC
JOB TYPE	Full-Time Instructor	JOB NUMBER	2026.18.2
DEPARTMENT	Instruction	OPENING DATE	02/18/2026
CLOSING DATE	3/4/2026 4:00 PM Eastern		

Primary Purpose of Position

Primarily instruction and public service and those forms of research which promote and enhance the college's commitment to excellence in instruction and which supports the current needs of the students and faculty. Faculty members are responsible to the Dean or Program Manager. The relationship of the faculty member to the student is one of leader, teacher, adviser and facilitator of learning. **Position start date will be August 2026.**

Essential Job Duties

The instructor will be responsible for the following duties:

- Providing instruction that promotes competence in the discipline
- Advising and registering students
- Holding regular office hours
- Developing curriculum
- Maintaining professional expertise
- Participating in professional development activities
- Serving on College committees

Additional Responsibilities when Teaching:

- Maintain updated course syllabi and provide each student with a written statement of course requirements at the beginning of the semester including texts, course content and competencies and evaluation.
- Prepare course materials; use appropriate teaching techniques including delivering lectures, leading discussions and conducting laboratory demonstrations; and perform other activities, which are related to and meet the requirements of the courses.
- Conduct evaluations of student performance and assign grades on the basis of such evaluations.
- Maintain records of student attendance and grades according to college and state policy and procedure.
- Maintain posted office hours as required by College policy and procedure and be available for student conferences and tutoring.
- Oversee and assist with the student The Wildlife Society club cooperatively with other Fish and Wildlife faculty.
- Responsible for the development and revision of course content, textbook/equipment selection, instructional materials and teaching assignments/scheduling.
- Responsible for administering student surveys in classes as prescribed by College procedure and discussing results with Dean or Program Manager.
- Participate in the development and implementation of articulation programs and agreements and promote student participation in such programs.
- Provide students with academic and career advisement and assistance in transferability as appropriate.
- Work with students and employers in occupational settings, on-the-job training, practicums, internships and similar work-related situations as needed.
- Maintain professional skills and subject expertise through continual study and research in discipline and through involvement in professional organizations.
- Donate academic expertise in the local, state or national community when appropriate to fulfill the community relations goals of the College.
- Serve on faculty, College and/or University and Community College System of North Carolina committees as appropriate.
- Support and encourage college-sponsored activities.
- Perform other duties and responsibilities as required.
- Learn new guidelines and processes in performing duties and advising students.
- Create a student-centered environment.

- Work toward operational excellence; continuous improvement of processes.
- Implement innovative strategies to meet the needs of students and improve processes.
- Interact with co-workers and perform tasks with the highest level of integrity.
- Work cooperatively with faculty, staff, students, and the College's learning community.
- Promote and support HCC's mission, vision, and values and promote and support coworkers in the most positive manner.

Qualifications

Minimum:

Master's degree in Fish and Wildlife Management, Natural Resources or Biology with a fish and wildlife emphasis/concentration or a closely related field. Teaching experience with students having a wide range of learning styles. Ability to teach effectively in the classroom and the field. Having competency in teaching a wide range of "hands-on" fish and wildlife technology courses. Willingness to advise student clubs and conduct overnight travel for course-related experiential learning field trips and club activities. Proven record of timely reporting and completion of paperwork. Willingness to continually train and upgrade skills as workforce needs evolve.

Preferred Qualifications:

Master's degree in Fish and Wildlife Management. Field experience in practical aspects of wildlife management and habitat manipulation such as that obtained through federal or state agency experience. Expertise with GIS/GPS, fisheries management, aquatic & terrestrial ecology, fire management, and food plot generation is beneficial. Expertise in forest management technology areas is highly desirable. Experience using up-to-date geospatial technology and software. Having industry and academic connections that will aid students in job placement and/or transfer to four-year colleges/universities. Possessing the ability to provide training in pesticide application, chainsaw, and wildland fire techniques at a level sufficient to allow students to obtain certifications in those areas. Familiarity with Self Service and Moodle or other LMS. Willingness to teach online courses when needed.

Supplemental Information

The following is necessary for consideration:

- *Official Haywood Community College employment application online found at our jobs page: <https://www.governmentjobs.com/careers/haywoodedu>. Please call Jamie Hilton at (828)627-4562 with any questions or if you are unable to complete the online application for any reason.*
- *The application must be complete for consideration - do not reference resume. A resume is suggested but does not take the place of any questions or details that you need to provide in order to be qualified for the position. Unofficial transcripts must be included for the application process. Most unofficial transcripts can be downloaded from college/university websites. Official transcripts of all secondary education must be submitted to Human Resources within 10 days of any offer of employment.*
- *References may not be a current HCC employee. Candidates must provide three **professional references with email addresses. At least one reference must be a current or previous supervisor.***
- *College screening committee is responsible for application review, interviews, and recommends the candidate to HR. Upon completion of the hire process in HR, President approval is required in the hire of a candidate.*
- *HCC is a tobacco free campus*

Haywood Community College provides equal employment opportunities to all employees and applicants for employment without regard to race, religion, color, national origin, sex, gender, gender identity, sexual orientation, age, disability, genetic information, political affiliation or status as a covered veteran in accordance with all applicable federal, state and local laws. Upon request, the College will make reasonable accommodations for qualified individuals with disabilities so that they may be able to perform the essential functions of their job unless doing so would result in an undue burden for the College.

Haywood Community College (HCC) is part of the North Carolina Community College System and is accredited by the Southern Association of Colleges & Schools Commission on Colleges (SACSCOC). Founded in 1965, it is an open-door institution with the mission to foster an environment that meets the educational needs of the communities it serves, promotes student success in higher education and in the workplace, and facilitates economic development. This includes programs for Haywood County high school students through Career and College Promise and Haywood Early College. The college campus, a designated arboretum, boasts one of the most beautiful college campuses in the state with an iconic mill pond, a productive greenhouse, dahlia gardens, an orchard garden and a rhododendron garden.

Employer

Haywood Community College

Address

185 Freedlander Drive

Clyde, North Carolina, 28721

Phone

828-627-4562

Website

<https://www.haywood.edu>